**Annex 5:**

***Checklist for new Direct OCH connected customer***

To insure that deployment proceeds as smoothly as possible and without causing irregularities in the daily production it is important for the new operator to properly document that their API (Internal Clearing House) is thoroughly tested.

Deployment schedule

**At least 3 weeks before** deployment the new operator will send test plan with test cases to OCH A/S.

**At least 2 weeks before** deployment – and preferably before deployment mail is sent – OCH A/S will invite the new operator to a review meeting.

In this meeting, OCH’s daily management and Technical Group will participate along with the operator.

Before the meeting, the operator must document that they are able to reply to all transactions, that NP update completion is sent automatically and that the reply is sent within the set timeframe of 10 minutes.

In the meeting we will review the new operators ICH setup, test cases and the tests performed. We will also discuss the new operator’s contingency plan and the new operator information on OCH Online (Operation Information).

**Deployment day**

On the deployment day, we will have a conference phone meeting with the operator, OCH facility management and representatives from OCH’s daily management/Technical Group regarding deployment status.

Operator system test in the test period

**A Network operator must be able to:**

Import

Send NP Create and receive NP OCH Response. NP Create with and without porting date.

Receive NP Error.

Receive NP Confirmation.

Receive several NP Confirmations on the same flow.

Receive NP Reject.

Send NP Cancel.

Send NP Completion and receive NP Update Complete from all other operators.

Send NP Return.

Send NP Range Update and receive NP Update Complete from all other operators.

Export

Receive NP Create and send NP Confirmation.

Send several NP Confirmations on the same flow with a different confirm date.

Receive NP Create and send NP Reject.

Receive NP Cancel.

Receive NP Update and send NP Update Complete within no more than 10 mins.

3rd party

Receive NP Update and send NP Update Complete within no more than 10 mins.

Receive 1000 NP Update and send 1000 NP Update Complete, for each of them within no more than 10 mins.

**A Network operator should be able to:**

Send NP Change and receive NP Update Complete from all other operators.

Handle import type 2.

Handle export type 2.

Handle import/export with ICC number.

Handle import/export with Customer-ID.

**A Network operator with a directly connected Service operator must be able to:**

Import

Send NP Create with a different SO in Recipient Service Operator and receive NP OCH Response. NP Create with and without porting date.

Export

Receive NP Create CC.

Receive NP Confirm CC.

Receive NP Reject CC.

Receive NP Cancel CC.

**A Network operator with a directly connected Service operator must also be able to:**

Import

Send NP Create with a different SO in Recipient Service Operator and receive NP OCH Response. NP Create with and without porting date.

Export

Receive NP Create and send NP Confirmation on behalf of SO.

Receive Create and send NP Reject on behalf of SO.

Receive NP Cancel on behalf of SO.

**A directly connected Service operator must be able to:**

Import

Receive NP Create CC.

Receive NP Error.

Receive NP Confirmation CC.

Receive several NP Confirmations CC on the same flow.

Receive NP Reject CC.

Receive NP Cancel CC.

Receive NP Update and send NP Update Complete within no more than 10 mins.

Receive NP Update Complete from all operators.

Send NP Return.

Send NP Range Update and receive NP Update Complete from all operators.

Export

Receive NP Create and send NP Confirmation.

Send several NP Confirmation on the same flow with a different confirm date.

Receive NP Create and send NP Reject.

Receive NP Cancel CC.

Receive NP Update and send NP Update Complete within no more than 10 mins.

3rd party

Receive NP Update and send NP Update Complete within no more than 10 mins.

Receive 1000 NP Update and send 1000 NP Update Complete, for each of them within no more than 10 mins.

**A directly connected Service operator should be able to:**

Send NP Change and receive NP Update Complete from all other operators.

Handle import type 2.

Handle export type 2.

Handle import/export with ICC number.

Handle import/export with Customer-ID.

Contingency plan/monitoring

Is it important that the operator monitors the system especially in the first 14-24 hrs

(calendar days). If any problems arises all operators must be notified.

Contact

The operator must supply name, email-address and phone number for a technical contact

person that can be reached 24 hrs. a day in the startup phase.